

HOW TO FILL YOUR FORM FOR A STUDENT HOUSE ON www.crous-bordeaux.fr Connexion guide

Be careful :

- Foreign students coming to France within a mobility agreement framework have **priority** for student housing.

- **Before filling your application form**, make sure you know all specific conditions on:

<http://www.crous-bordeaux.fr/international/>

(N.B.: words you must click on are underlined in this text)

First step: from the homepage, how to reach the webpage “constitution du dossier social étudiant” (application form): 2 ways:

1. From the Icon **LOGEMENT**

- Click on Icon **LOGEMENT**

- You can read: **LOGEMENT (housing)**

Département : Gironde

En résidence universitaire (student house)

➤ **Procédures** Click on it

- You can read : **LOGEMENT**

En résidence universitaire

Then 2 paragraphs.

- Go in the second one : « Pour les étudiants étrangers, boursiers internationaux (BGE/BGF), sous convention avec les universités (Erasmus, etc...) et les étudiants inscrits à titre individuel. »

Voir logement International (cliquez ici)

- You can read:

LOGEMENT

Logement international

Whether you are coming within the frame of a cooperation agreement or not,

Click on the text you can see at 2 different places, which is:

Saisie du Dossier Etudiant International cliquez ici

- You are now on the webpage :

Constitution du dossier social étudiant

2. From the Icon **INTERNATIONAL**

- Click on icon **INTERNATIONAL**

- You can read:

INTERNATIONAL

Département: Gironde

- Click on:

Etudiant sous convention (if there is a cooperation agreement between your home and your host institutions)

Or

[Etudiant sans convention](#) (if there is not)

- You can read in the 2nd paragraph: **La démarche** (procedure)
Click on [demande de dossier de logement en résidence universitaire](#)

- You can read :

LOGEMENT

[Etudiant étranger spécial logement](#)

Further on : **IMPORTANT**

Pour demander un logement universitaire, vous devez remplir une demande de dossier sur internet (you must fill an application form to ask for a student house)

Click on [Saisie du dossier social étudiant \(Bourses et/ou logement universitaire\)](#)

- You are now on the webpage:

Constitution du dossier social étudiant

Second step: fill your student social application form

- On the webpage **Constitution du dossier social étudiant**

Click in the 2^{ne} paragraph on

[> Saisir votre dossier social étudiant sans le n°INE](#)

- You can read : **Saisie du mot de passe** (enter your password)

- **Enter a password** with 8 characters (2 times) and keep it!

- In the webpage **Scolarité actuelle** (studies), click on « **Vous êtes scolarisé à l'étranger** », (you have studied abroad) then **Envoyer**

- In the webpage **Nationalité**, select your native country « **pays d'origine** »

- Then click on « **Autre situation** », and **Envoyer** (send)

- In the webpage **Vœu n°1** (wish 1), you can see a map of France, click on « **Bordeaux** »

- In the webpage **Vœu n°1 : Bordeaux**, it is asked : « **Cursus envisagé pour votre scolarité :** » (studies you plan in Bordeaux).

Select the diploma you will prepare and click on **Envoyer**.

- In the next webpage, click on [l'établissement choisi](#) (your host institution) then **Envoyer**.

- In the next webpage **Vœu n°1 - Bordeaux**

« **Cliquez sur le type de logement de la résidence choisie :** » (click on the type of student house you wish)

Go **at the end of the webpage** on « [BORDEAUX \(Peu importe la résidence\)](#) » (any type of apartment) then you can select the type of housing, but not a specific place, to increase the possibilities to get a student house.

For a room in traditional student house, click on « **Chambre 1 personne / possibilité d'ALS** »

For a studio, click on « **T1 1 personne / possibilité d'APL** »

- The next webpage is **Récapitulatif des vœux** (wish summary)

Click on [Clôturer la liste des vœux](#) (end wish)

- In the webpage **Etat civil et Adresses**, complete then **Envoyer**
 - In the webpage **Notez et conservez**, print **this webpage and keep it**.
 - **Be careful:** make sure you **click on Enregistrer** (save)
-

Third step: paper application form

You will receive, within 1 month, your application form **« dossier social étudiant »**.

You must send it back **within 8 days to the CROUS**. Make sure:

- All the information is correct
- You have dated and signed the application
- You have enclosed all the documents requested on the list

Notes :

1. You will pay 4 euros at your arrival in the student house
2. If you come within a cooperation agreement, the international office certificate (attestation) could be send to you by your home institution.

Send your application form to:

CROUS, 18 rue du Hamel, 33000 Bordeaux.