



CHANGING ACCOMMODATION

From 01 November 2021 to 15 March 2022

You are living in university accommodation and you wish to change the type of accommodation and/or residence in Bordeaux métropole for various reasons (size, moving closer to your place of study, change of budget for rent, departure of a flatmate or to create a flat share, etc.):

 **The criteria for changing accommodation in a university residence are as follows:**

- You must still be enrolled in a master's or doctoral programme in a higher education institution and in a programme authorised by the Ministry of Higher Education, Research and Innovation.
- You must be up to date with your rent payments and not have breached the internal regulations.
- You must not have broken your current lease.
- You must not be housed as part of a university quota. If this is the case, you will not be able to change.
- You must not be in the 5th year or more of occupying university accommodation.
- Be an occupant of your current home for at least one year, except in special cases (closing of residences, difficulties reported after evaluation by the social service, break-up of a roommate, request for a roommate, handicap situation).

Applying for a change of accommodation:

- **Between 1 November and 15 March of the current academic year:** to apply, you will need to be in one of the accommodation blocks potentially available on: trouverunlogement.lescrous.fr.

 **No changes can be authorised outside the period indicated above.**

- **Changes are preferably made from the 1st of the month and at most 15 days before the moving date.** However, you have the option of changing accommodation from the 16th of the month if you wish. You will need to contact the CAF for information on how to receive housing subsidies.
- **If you occupy adapted accommodation,** please send your request for change directly to Service Social du Crous de Bordeaux: <http://www.crous-bordeaux.fr/social/>

Note: Submitting a change request does not automatically guarantee you new accommodation, given that availability is limited.

If you are allocated new accommodation:

- **To confirm the reservation, you will** have to pay an advance fee of €100: no exceptions.
- You will receive an SMS and an email with a link to make the payment (online only) **within 48 hours** via Cité'U. To access it, log on to your **Espace Crous** at www.messervices.etudiant.gouv.fr, 'Gérer mon logement' (Manage my accommodation) section.

After reserving the accommodation:

You will need to contact the relevant Secretariat of the Residences to find out how to leave your current accommodation and how to enter your new accommodation.

Contact:

logements.dse@crous-bordeaux.fr for D.S.E. students.

logement.international@crous-bordeaux.fr for international students.

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