



## CONDITIONS AND PROCEDURES

**NOTE: University accommodation is allocated based on each student's situation, the criteria indicated in this section and availability. Sending a completed application does not guarantee the allocation of accommodation.**


For all accommodation requests, you must have an account on the [messervices.etudiant.gouv.fr](https://messervices.etudiant.gouv.fr) website. To do this, click on 'inscription' (registration) and fill in the form. When your account is created (this may take a few days), you will receive an email with a link that you must click on to confirm the creation of your account.

### YOU WISH TO APPLY FOR UNIVERSITY ACCOMMODATION FOR THE FIRST TIME

#### International students who are individually mobile

Students **enrolled in doctoral and master's programmes** in a higher education establishment in Aquitaine, recognised by the Ministry of Higher Education, Research and Innovation, may apply for university accommodation, subject to availability.


If you are eligible, you can apply for accommodation at <https://www.messervices.etudiant.gouv.fr>, in the 'Trouver un logement' (Find accommodation) section from **09 July 2021**.

 The following documents will be requested:

- a photocopy of your passport
- a 2021/2022 pre-enrolment confirmation or a 2021/2022 certificate of enrolment issued by a higher education establishment in Aquitaine
- proof of resources (scholarship, Cotutelle contract, employment contract, bank certificate)

#### International students enrolled in bachelor's and/or exchange programmes (Erasmus, CREPUQ, etc.)

Crous accommodation is reserved for Académie de Bordeaux higher education establishments (Université de Bordeaux, Université Bordeaux Montaigne, UPPA, IEP, ENSEIRB-MATMECA, ENSCBP, DEFLE, etc.).

 Students should contact the international relations department at their host institution to find out about accommodation options.

#### CAMPUS FRANCE SCHOLARSHIP students

If you are a student with a scholarship managed by Campus France, please refer to the **'Boursiers Campus France' (Campus France scholarship holders)** section.



## CONDITIONS AND PROCEDURES

### YOU WISH TO KEEP THE CROUS RESIDENTIAL ACCOMMODATION YOU ARE CURRENTLY OCCUPYING

Renewals are automatic on the last occupied accommodation. No accommodation changes will be taken into account when it comes to retaining accommodation.

 The criteria for renewal in university residences are as follows:

- You must have submitted your application for renewal of your university accommodation **between 16 March 2021 and 15 May 2021** via your [messervices.etudiant.gouv.fr](https://messervices.etudiant.gouv.fr) account. Click on the 'Cit  U' section and then 'Demande de renouvellement' (Renewal request).
- You must be up to date with the payment of rent or fees.
- You must have fulfilled the obligations of the internal regulations.
- You must not have broken your lease during the year. However, if your lease is broken due to an internship and you wish to be re-accommodated at a university residence on your return, you will have to provide your internship agreement when you submit your advance notification pending departure. It may be possible to accommodate you on your return, based on **social criteria priority and subject to availability**.
- Your stay in a university residence in Aquitaine may not exceed 5 years, unless you are exempted for an additional year to complete a course of study. Your application for a 6th year in residence must be in writing, marked for the attention of the Managing Director of Crous de Bordeaux and submitted to the Secretariat of your residence in December of your 5th year in residence.
- Justify a progression in the higher education curriculum

**If you meet these criteria, you will receive an email and SMS by 31 May 2021 at the latest** *informing you of your allocation, with a link to confirm the renewal of your accommodation via Cit  U.*

**Please note that if you have not received your renewal allocation by email by the end of May: you must report this to Crous de Bordeaux at [logement.international@crous-bordeaux.fr](mailto:logement.international@crous-bordeaux.fr).**

**Any application submitted after 15 May will be considered after the deadline:** you will need to use your [messervices.etudiant.gouv.fr](https://messervices.etudiant.gouv.fr) account, clicking on the 'Trouver un logement en r  sidences Crous' (Find accommodation in Crous residences) section, to check whether **accommodation is still available from 09 July 2021**. Your application for accommodation will be considered based on social criteria priority, depending on the number of places available in residences. Your application for accommodation will not be given priority.

**IMPORTANT:** If you do not meet the renewal criteria for a university residence, if you have not submitted your DSE and your renewal application within the specified time limit or if you do not comply with the residence's rental formalities and if no accommodation has been allocated to you in the form of an additional offer, **you will have to leave your accommodation by 31 August.**

**Any student remaining on the premises after 31 August without being readmitted will be considered as an occupant without entitlement or right and will be subject to expulsion proceedings.**

 **CAMPUS FRANCE SCHOLARSHIP students**

You must apply to CAMPUS France to remain in the residence. You may be able to keep your current accommodation depending on what can be offered by CAMPUS FRANCE.